

Town of West Tisbury Event Permit Application

Event Name: Julie Robinson's Celebration of Life

Location: The Grange Hall West Tisbury, MA

Date: November 8, 2026 Time: 2pm - 5pm

Organizer Name: The Robinson-White Family (Josh, Sasha, & Elizabeth)

Email: elizrothwell@gmail.com

Phone: 508-237-0510

Responsible Party During Event: ElizabethRothwell

Phone: 508-237-0510

Event Description:

This event will be a Celebration of Life for Julie Robinson, a longstanding West Tisbury resident who passed away last week. We will gather with friends and family to share stories and memories.

Expected Attendance (staff and guests total **cannot exceed 400**): 100

Admission Fee Y ☒ N

Food Service: ☒ Y N *If yes you will need permits from Board of Health – (if you plan to have a food truck please speak to the Town Administrator – they are generally not allowed)*

Beer/Wine: Y N *If yes you will need a 1 Day license*

Retail Sales: _____ Y ☒ N *If yes, please describe :*

Amplified Sound: ☒ Y _____ N

Tents? _____ Y ☒ N *If yes you will need permits from Building Department*

Parking Plan:

We are planning to utilize the parking available at The Grange Hall. Many of the attendees will be arriving as families, which will help minimize the number of cars.

Please review the attached event request and sign below if your board/department has no concerns with the request. If you have concerns please contact the event coordinator and the Town Administrator to resolve those issues prior to submittal to the Selectmen for final approval.

Board of Health: _____
Date

Police Chief: _____
Date

Fire Chief: _____
Date

TriTown Ambulance: _____
Date

Zoning Enforcement:  _____ 10/16/20
Date

Board of Selectmen: _____
Date